

In addition to fulfilling the Federal requirement of addressing runoff from construction sites, the City’s Land Disturbance Ordinance requires a permit for:

- Changing the physical grade of a property from the natural grade,
- The addition or removal of “fill”,
- Any elemental changes to a property caused by major landscaping or construction.

When do I need a Land Disturbance permit? In some cases, you may need a Land Disturbance permit in addition to a building permit. To determine if you need a Land Disturbance permit, please review the tables below.

Tier 1 –Permit Required: If the land disturbance activity (LDA) falls within any of the parameters outlined below you will need to complete an LDA Permit Application for Tier 1 permit, but no fees will be assessed.

Size of Disturbance	Amount of Fill	Distance to Creek/Property Line	Slope (horizontal to vertical slope)	Application required, no fees assessed for Tier 1 activities
M < 500 ft ²	< 6 yd ³	> 20 ft.	< 1 to 15	

Tier 2 and Tier 3 – Permit Required: If the work involves “A” or “B”, **AND** “C” or “D” from the table below you will need to complete an LDA Permit Application.

If	(A) Size of Disturbance 500 – 2,000 ft ²	OR	(B) Amount of Fill 6 – 10 yd ³	AND	(C) Distance to Creek/Property Line 10 – 20 ft.	OR	(D) Slope (horizontal to vertical slope) 1 to 15 – 1 to 6	= Tier 2	Permit Required/Fees Inspection Fees
	No Permit Fee, \$75 Inspection Fee for Controls Installation								
If	(A) Size of Disturbance > 2,000 ft ²	OR	(B) Amount of Fill > 10 yd ³	AND	(C) Distance to Creek/Property Line < 10 ft.	OR	(D) Slope (horizontal to vertical slope) > 1 to 6	= Tier 3	Permit Required/Fees Inspection Fees
	\$250 Permit Fee and Inspection Fees								

Notice: Not less than five calendar days before beginning of any Tier 1, Tier 2, or Tier 3 land disturbance activities, notice must be provided to adjoining property owners.

What if I have questions or am unsure if I need a LDA permit? Please do not hesitate to call City Hall with questions, 913-362-9620. The application is available on the City’s website at www.missionhillsks.gov.